

Government of West Bengal  
Finance Department  
Budget Branch

No.: 323-FB/O/2E-12/2017

Dated, Howrah, 14<sup>th</sup> June, 2019

Interns engaged in the Finance Department in terms of Memo No.731-F.B. dated:16.08.2018 are at present , not entitled to any kind of days-off.

The matter of allowing certain days-off to such personnel was under active consideration for sometime past and after careful consideration it has been decided to allow such Interns 12 (twelve) off days during their tenure subject to the condition that not more than 6( six) off days at a time including Saturdays , Sundays , holidays or Weekly Off days will be allowed. Such days-off shall not be carried forward to next calendar year.

This order will take effect from the 1<sup>st</sup> day of July , 2019.



Additional Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to :\_

- 1.The Principal A.G. (A&E), W.B., A.P. Section, Treasury Buildings, Kolkata-700 001;
- 2.The Principal A.G.(A&E), W.B., Treasury Buildings, Kolkata-700001;
- 3.The Assistant Secretary & D.D.O., Finance Department, Accounts Branch, Nabanna, Howrah;
- 4.The Assistant Secretary, Group-H, Finance Department;
- 5.All Groups/Cell/ Branches of this Department
- ✓ 6.Sri Sumit Mitra , Network Administrator , Finance (Budget) Department  
He is requested to upload copy of this order in the website of Finance Department
7. Guard file



Additional Secretary to the  
Government of West Bengal