

**Government of West Bengal**  
**Finance Department**  
(Audit Branch)  
NABANNA, 325, Sarat Chatterjee Road,  
Howrah - 711 102.

No. 5266 - F(P2)/FA/O/2M/130/14(NB) [Pt]

Dated, the 12<sup>th</sup> September, 2019

MEMO

On occasion of VISWAKARMA PUJA which falls on 18th September (Wednesday) this year, the Governor has been pleased to declare that all State Government offices, Urban and Rural Bodies, Corporations, Undertakings, Educational institutions and other offices / institutions under the control of the Government of West Bengal with the exception of the Offices of the Registrar of Assurances, Kolkata, the Collector of Stamp Revenue, Kolkata and the West Bengal State Beverages Corporation Ltd. shall be closed at 2:00 P.M on that day.

Sd/- D. K. Mahapatra

OSD & E.O. Special Secretary  
to the Government of West Bengal

No. 5266 / 1(300) - F(P2)

Dated, the 12<sup>th</sup> September, 2019

Copy forwarded for information and necessary action to:-

- 1) The Additional Chief Secretary / Principal Secretary / Secretary \_\_\_\_\_  
\_\_\_\_\_ Department ;  
Necessary publicity may be made by I & CA Department, Govt. of West Bengal.
- 2) The Additional Chief Secretary, Governor's Secretariat, Raj Bhaban, Kolkata - 700 001 ;
- 3) The Principal Secretary to the Hon'ble Chief Minister of West Bengal ;
- 4) The Divisional Commissioner, \_\_\_\_\_ Division ;
- 5) The District Magistrate / District Judge, \_\_\_\_\_ District ;
- 6) The Principal A.G (A&E), West Bengal, Treasury Building, Kolkata - 700 001 ;
- 7) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-12 ;
- 8) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Jawahar Building, Kolkata-700 073 ;
- 9) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, "Subhanna", SGO Complex, 5th & 6th Floor, Plot No. 9, DF Block, Sector-I, Salt Lake City, Kolkata-700 064 ;
- 10) The Superintendent of Police, \_\_\_\_\_ ;
- 11) The Sub-Divisional Officer, \_\_\_\_\_ Sub-Divn. under the  
\_\_\_\_\_ District ;
- 12) The Treasury Officer, \_\_\_\_\_ Treasury,  
\_\_\_\_\_ District ;
- 13) The Chief of News Bureau, Directorate of Information, West Bengal ;
- 14) The \_\_\_\_\_ ;
- 15) Sri Sumit Mitra, Network Administrator, Finance Department for uploading this circular in the Finance Department Website.

  
OSD & E.O. Deputy Secretary  
to the Government of West Bengal